



भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,  
कार्मिक एवं प्रशिक्षण विभाग,  
कर्मचारी चयन आयोग,  
ब्लॉक सं-12, केन्द्रीय कार्यालय  
परिसर,  
लोधी रोड, नई दिल्ली 110003-.

Government of India,  
Ministry of Personnel, Public  
Grievances & Pensions,  
Department of Personnel and  
Training,  
Staff Selection Commission,  
Block No. 12, CGO Complex,  
Lodhi Road, New Delhi - 110003.

### **Important Notice**

**F. No. HQ-PPI03/4/2023-PP\_1 (E file no. 3867)** : The candidates may please refer to the Notice of Combined Higher Secondary (10+2) Level Examination, 2023 (CHSLE-2023) published by the Commission on its website on 09.05.2023. The Commission conducted the CHSLE-2023 (Tier-I) from 02.08.2023 to 17.08.2023 in the Computer Based Mode. The result of Tier-I was declared on 27.09.2023. Subsequently, Additional Result of CHSLE 2023 Tier-I was declared by the Commission on 12.12.2023. The Commission conducted the CHSLE-2023 (Tier-II) on 02.11.2023 in the Computer Based Mode. The Tier-II of additionally qualified candidates was conducted on 10.01.2024. The Commission *vide* Important Notice dated 13.01.2024 has also informed the candidates that the Commission would obtain Option-cum-Preference before the declaration of final result of aforesaid exam.

2. Before the declaration of final result, Option-cum-Preference(s) for post(s)/department(s) are required to be submitted by those candidates who have appeared in Tier-II examination. Accordingly, all candidates, who have appeared in Tier-II, are advised to submit their Option-cum-Preference for post(s)/ department(s) for CHSLE-2023 through their respective 'CANDIDATE LOGIN' on the website of SSC (Headquarters) i.e., <https://ssc.nic.in>, wherein a tab for submission of Option-cum-Preference(s) for post(s)/ department(s) will be activated which will remain active during the period from **13.02.2024 to 18.02.2024**.

3. Candidates may please note that the Option-cum-Preference(s) can be revised only during the aforesaid period and Option-cum-Preference(s) last submitted by the candidate will be treated as **FINAL**. Candidates who fail to exercise their Option-cum-Preference(s) during the aforesaid period, shall not be given any further opportunity in any circumstances for submission of their Option-cum-Preference(s) and such candidates will not be considered for inclusion in the final merit list/final selection. Therefore, the candidates who have appeared in Tier-II are required to mandatorily exercise their Option-cum-Preference(s) for consideration of their candidature in the final merit list/final selection in CHSLE-2023.

4. Persons with Benchmark Disabilities ( **PwBDs**) candidates must ensure that they give preference only for those posts which are identified as suitable for their disabilities. Allocation of posts will be made as per the provisions of the Notice of Examination on the basis of 'merit-cum-preference of posts'. The candidature of a **PwBD** candidate will get cancelled by the User Department concerned if he/ she gets selected for a post that is not identified as suitable for his/ her disabilities.

5. It is reiterated that the candidates will not be provided any further opportunity for the exercise of Option-cum-Preference beyond the dates mentioned above. Any grievance received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.

**Under Secretary  
SSC(HQ)  
13.02.2024**

## STAFF SELECTION COMMISSION

### Combined Higher Secondary Level Examination 2023 (Option form for Preference of Department/Office)

Name of the Candidate \_\_\_\_\_ Roll No. \_\_\_\_\_

Candidates should indicate their options, in order of preference, separately for the post in the following Format:

#### **Lower Division Clerk/ Junior Secretariat Assistant: Preference Code for Ministry/ Departments/ Offices:**

Code	Organization/ Ministry Name
L01	DEPARTMENT OF AGRICULTURE & FARMERS WELFARE, MINISTRY OF AGRICULTURE AND FARMERS WELFARE
L02	BUREAU OF POLICE RESEARCH & DEVELOPMENT
L03	CENTRAL BUREAU OF INVESTIGATION
L04	CENTRAL BUREAU OF NARCOTICS, MINISTRY OF FINANCE
L05	COAST GUARD HEADQUARTERS (TATRAKSHAK MUKHYALAYA)
L06	CONTROLLER GENERAL OF ACCOUNTS
L07	DEPARTMENT OF FOOD & PUBLIC DISTRIBUTION, MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION
L08	DEPARTMENT OF SCIENCE & TECHNOLOGY, MINISTRY OF SCIENCE & TECHNOLOGY
L09	DEPARTMENT FOR PROMOTION OF INDUSTRY & INTERNAL TRADE, MINISTRY OF COMMERCE & INDUSTRY
L10	DEPARTMENT OF FISHERIES, MINISTRY OF FISHERIES, ANIMAL HUSBANDRY AND DAIRYING
L11	DIRECTORATE GENERAL OF CIVIL AVIATION, MINISTRY OF CIVIL AVIATION
L12	DIRECTORATE GENERAL OF AERONAUTICAL QUALITY ASSURANCE, MINISTRY OF DEFENCE
L13	DIRECTORATE GENERAL NATIONAL CADET CORPS, MINISTRY OF DEFENCE
L14	DIRECTORATE OF ENFORCEMENT, DEPARTMENT OF REVENUE
L15	ELECTION COMMISSION OF INDIA
L16	INCOME TAX APPELLATE TRIBUNAL (ITAT), MINISTRY OF LAW & JUSTICE
L17	INTELLIGENCE BUREAU
L18	DEPARTMENT OF POSTS-ADMN, MINISTRY OF COMMUNICATIONS
L19	OFFICE OF CONTROLLER GENERAL OF COMMUNICATION ACCOUNTS (CGCA), DEPARTMENT OF TELECOMMUNICATIONS, MINISTRY OF COMMUNICATIONS
L20	MINISTRY OF CULTURE
L21	MINISTRY OF ELECTRONICS AND INFORMATION TECHNOLOGY
L22	MINISTRY OF ENVIRONMENT, FORESTS & CLIMATE CHANGE



### Declaration

1. The options exercised by me are final. I am also fully aware that no change in the Order of Preference(s) in the options exercised by me above shall be permitted under any circumstances.
2. I have gone through the eligibility criteria in respect of Educational Qualification, Age, caste/ category certificate, PwBDs certificate, etc. as prescribed in the notice of examination for the post(s) opted by me.
3. I certify that I hold the requisite certificates in support of my claim in this regard and undertake to produce the same as and when required including at the time of Document Verification by the concerned User Department / Organization allocated to me after declaration of final result. I understand that the Post/ Department allocated to me would be final and any failure on my part to produce the requisite documents of eligibility in support of my candidature would lead to cancellation of my candidature and there would be no further consideration of my candidature for any other Post/ Department even though I might be fulfilling the eligibility criteria for the latter preferences.
4. I also understand that if any in-congruence between my declaration in application form/ Option-cum-Preference Form and requisite documents is found at any stage, my candidature is liable to be rejected.
5. I understand that the Option-cum-Preference exercised by me is final and **NO** subsequent changes therein would be allowed after prescribed period given by the Commission for exercising the Option-cum-Preference.
6. I understand that any claim of my candidature after such rejection will not be considered and also that the Commission would not entertain any representation submitted through email, post, fax, etc. against such rejection.

Signature:

\_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: This is a sample Option Form for convenience of the candidates. Options are to be filled up in the online module on the website of the Commission. No physical option form shall be accepted by the Commission.**