



File No. 9/Misc-8/2019-Rectt.

Dated: 16<sup>th</sup> October 2019

भारत सरकार  
कर्मचारी चयन आयोग (पूर्वी क्षेत्र)  
कार्मिक लोक शिकायत और पेंशन मंत्रालय,  
निज़ाम पैलेस, प्रथम एम. एस. ओ. भवन  
(8 वां तल), 234/4 ए.जे.सी. बोस रोड,  
कोलकाता -700020.

Government of India  
Staff Selection Commission (ER)  
Ministry of Personnel, Public Grievances &  
Pensions,  
Nizam Palace, 1<sup>st</sup> M.S.O. Building (8<sup>th</sup> Floor),  
234/4, A.J.C. Bose Road, Kolkata - 700020.

To

All the Candidates  
as per the List at ANNEXURE-II

Sub:- Call Letter for Documents Verification to be held on 19<sup>th</sup> October, 2019 in respect of the Post categories of NR11718 and NR12218 of Northern Region of SSC advertised in Phase VI/2018/Selection Posts advertisement Notice for the candidates appeared in the CBM (Matric/HS/Graduate & Post Graduate Level) Exam in SSC(ER) region-reg.

Dear Candidate,

With reference to your candidature for the Examination noted above, I am directed to inform you that the DOCUMENTS VERIFICATION for the post categories of the Northern Region of Staff Selection Commission for the Post Category of NR11718 & NR12218 advertised in Phase VI/2018/Selection Posts recruitment process will be held on 19<sup>th</sup> October, 2019. All those candidates who have been scheduled for Document verification on aforesaid dates, had appeared in the online Computer Base Mode Examination (Matric/H.S./Graduate & Post Graduate Level Posts) held on 16<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup> January, 2019 from SSC(ER) region and have provisionally fulfilling the eligibility criteria of Post categories of Phase VI/2018/Selection Posts advertisement Notice advertised by other Regions/Sub-regions of SSC.

2. You are informed that your candidature have been shortlisted for next stage of Document verification process for the respective post category on 19<sup>th</sup> October, 2019. You are asked to invariably appear in the O/o of SSC(ER) at STAFF SELECTION COMMISSION (ER), NIZAM PALACE, 1<sup>ST</sup> MSO BUILDING, 8<sup>TH</sup> FLOOR, 234/4, A.J.C. BOSE ROAD, KOLKATA-700020 on the schedule date, batch & time as mentioned below for verification of your documents. If you fail to appear in the Document verification on the schedule date, batch & time, your candidature will be treated as cancelled without any further notice.

3. You are requested to invariably bring all the Original Certificates & documents, as applicable as per eligibility condition(s) attached to the post(s) applied for, for producing the same before the Commission during the Document verification session, failing which, your candidature will be liable to be cancelled. You are also requested to bring original certificate of the following documents & submit one set of its self attested copies:-

- Matriculation Certificate;
- Mark-sheets/Certificates/Experience Certificate (if applicable) as per the Essential Qualifications of the Post applied for;
- SC/ST/OBC/Ex-S/CGCE/PwD certificate as per the Notice of the Recruitment;
- Two copies of recent Passport Size clear Photograph;
- Photo bearing Identity Card viz. Passport, Voter Card, Driving License, Aadhaar Card, PAN Card etc.

4. You are asked to invariably ensure that the Age Limit, Essential Qualification & Work Experience (if any), PwD Suitability, etc. are in accordance with those attached with the Post(s) you have called for as on the crucial date for Phase VI/2018 advertisement i.e. 01/08/2018, otherwise your candidature will be liable to be cancelled. The PROFORMA attached at ANNEXURE-I, should invariably be printed & filled up by you in your own hand-writing and submit the same during Document Verification. If you have called for multiple post categories, you have to submit separate duly filled & signed Proforma for each post category.
5. The candidate seeking AGE-RELAXATION & RESERVATION etc. should invariably ensure that he/she is fulfilling all the Terms & Conditions pertains to their respective Caste/Community/Category as stated at Para-12 of the Notice of Phase VI/2018/Selection Posts Recruitment and may also ensure that they are able to produce the Original Documents during the Documents Verification, otherwise their claims for age-relaxation, reservation etc. shall be forfeited.
6. It may be noted that age relaxation clause admissible to the Central Government Civilian Employee (CGCE) is only applicable for Group-C posts of Phase VI/2018/Selection Posts advertisement. Certificate from the Office/Department in support of your claim that you have completed three years of regular service as on crucial date of the examination along with other particulars, duly verified by your office and No Objection Certificate(NOC) from your employer, in ORIGINAL, have to be submitted during Document Verification, failing which you will not be allowed age relaxation. This is applicable in case you are claiming age relaxation as a Central Government Civilian Employee (CGCE)] in Group C posts only. You will not be entitled for age relaxation clause in respect to CGCE, if you have ceased to be in Government service.
7. No travelling or other expenses will be paid by the Commission for attending the document verification.
8. Any change in your present postal address should be communicated to this office at once indicating your Roll Number, name of the examination and the post applied for and the changed address.
9. Canvassing in any form will result in cancellation of your candidature.
10. You are further asked to bring your Call Letter along with all the original documents/certificates, etc. as stated above during document verification session and may invariably check your roll number & name and your corresponding post category, schedule date, batch & reporting time for appearing in DV process. If you appear against roll number of any other candidate bearing similar name, your candidature will be cancelled & extend to debarment from appearing in any exam of the Commission.

Yours faithfully,



(U.K. Mukherjee)  
Deputy Director  
Staff Selection Commission (ER)

**Government of India**  
**Staff selection Commission (Eastern region)**

**Document Verification in respect of Matric/H.S./Graduate & Post Graduate Level Posts under  
Advertisement No. Phase VI/2018/Selection Posts.**

<b>(Paste Recent Passport Photograph of Candidate)</b>	<b>LTI of Candidate</b>		<u>Signature of the candidate</u>	
<b><u>TO BE FILLED BY THE CANDIDATE</u></b>				
<b>Name of the Candidate:</b>		<b>Date of DV</b>		
		<b>Post Category Code:</b>		
<b>Roll No.</b>		<b>DoB:</b>		
<b>Father's Name</b>		<b>Mother's Name</b>		
<b>Category (UR/OBC/SC/ST):</b>		<b>Sub caste:</b>		
<b>State:</b>		<b>Sub Category</b>	<b>VH</b>	
<b>PwD (VH/HH/OH)</b>			<b>HH</b>	
<b>% of disability</b>			<b>OH</b>	
<b>ExS (YES/NO)</b>			<b>others</b>	
<b>Date of Discharge:</b>				
<b>Length of Service:</b>		<b>CGCE (Only applicable for Group C Posts)</b>		
<b>Employed (Y/N):</b>		<b>NOC issue Date</b>		
<b>Contact No.:</b>		<b>E-mail:</b>		
<b>Educational Qualification as per EQ to the post</b>		<b>Certificate No. &amp; Date of issue</b>		

**UNDERTAKING TO BE SUBMITTED BY CANDIDATE (For all Candidates)**

I ..... bearing Roll No..... appearing for document verification in respect of above mentioned CBM Examination, hereby declare that as on date I have not been debarred in any of the examinations previously conducted by SSC & UPSC while submitting online/offline application or thereafter. In case, I am found to be in debarred list, my candidature may be treated as cancelled.

Date:

.....  
(Signature of Candidate)

**UNDERTAKING TO BE SUBMITTED BY CANDIDATE (For all OBC Candidates)**

I am in possession of an OBC certificate issued within 12.10.2018/not in possession of an OBC certificate issued within 12.10.2018 (*\*Strike out which one is not applicable*). I hereby undertake that I belong to OBC category (Non-creamy Layer). If this statement is found to be false/wrong, at any subsequent stage, then my candidature will be liable to be cancelled.

Date:

.....  
(Signature of Candidate)

**UNDERTAKING TO BE SUBMITTED BY CANDIDATE (For all CGCE/ Employed Candidates)**  
**(\*\* Applicable only for Group C Posts)**

I declare that I have already informed my Head of Office/Department in writing that I have applied for this examination and no vigilance is either pending or contemplated against me as on the date of submission of application. I have been issued NOC by my Department. If this statement is found to be false/wrong, at any subsequent stage, then my candidature will be liable to be cancelled.

Date:

.....  
(Signature of Candidate)

**WRITE IN YOUR OWN HAND WRITING AS WRITTEN below:**  
**(To be written before the Officer of the Commission)**

(The Statement and information given above are true and to the best of my knowledge. If anything is found to be false/wrong, at any subsequent stage, then my candidature will be liable to be cancelled.)

(मेरे बेहतरीन जानकारी के तहत उपरोक्त कथन और सूचना सही हैं। यदि कुछ भी गलत पाया जाता है तो आगामी गतिविधियों में भी मेरा उम्मीदवारी रद्द कर दिये जाने योग्य होगा।) (WRITE IN ANY ONE FORM EITHER IN HINDI OR ENGLISH)

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Date:

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(Signature of Candidate)

ANNEXURE-II

LIST OF CANDIDATES ENLISTED FOR DOCUMENT VERIFICATION PROCESS IN RESPECT TO POST CATEGORIES OF NR11718 & NR12218 of NORTHERN REGION OF STAFF SELECTION COMMISSION OF PHASE VI/2018/SELECTION POSTS ADVERTISEMENT WHICH IS TO BE CONDUCTED IN SSC(ER), KOLKATA

S.NO.	POST CAT. No.	ROLL NO.	NAME	CASTE	DATE OF DV	BATCH	REPORTING TIME
1	NR11718	2862001565	MONIKA GUPTA	OBC	19.10.2019	BATCH-02	11.45 A.M
2	NR12218	2863002267	SUMONTA MONDAL	UR	19.10.2019	BATCH-02	11.45 A.M
3	NR12218	2863014328	VISHAL KUMAR	UR	19.10.2019	BATCH-02	11.45 A.M
4	NR12218	2863014643	SATYAM KUMAR	OBC	19.10.2019	BATCH-02	11.45 A.M
5	NR12218	2863015092	SWARNAJIT SAHA	UR	19.10.2019	BATCH-02	11.45 A.M

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