

PROFORMA

Application form for English/Hindi Typewriting Test to be held in the month of ..... at ..... centre.

**(To be filled in candidate's own handwriting)**

Paste Passport size photograph firmly

An extra copy of the passport size photograph should be enclosed.

1. Name in full (in Block letters).....  
(State whether Kumari or Smt.)
2. Date of birth (in Christian Era):-.....
3. Name and address of Father/Husband.....  
.....
4. Name of the Ministry/Office where employed.....  
and the station where it is located.....

5. (a) Name of the post held:- LDC from Group 'D' employees seniority quota  
(Tick the relevant box)

LDC from Group 'D'  
Employees Exam.19

UDC

Assistant (DR)

LDC on compassionate ground

LDC (DR)

(b) Date from which post is held.....

6. At which of the following places do you wish to appear at the test:-

Jaipur, Patiala, Shimla, Srinagar, Chandigarh, Allahabad, Patna, Bhopal, Kolkata, Cuttack, Gangtok, Bhubaneswar, Ahmedabad, Bombay, Nagpur, Bangalore, Hyderabad, Madras, Trivandrum, Gauhati and Agartala, Indian Mission abroad (give the name of place and country)

.....

7. Details of the Staff Selection Commission Typewriting Test at which you appeared last time:-

Sl.No.	Date of test	Roll no.	Place where test was taken	Result (Give the speed if Qualified)

I hereby declare that the statements made in this application are true to the best of my knowledge and belief.

Place.....

Signature.....

Date.....

Name.....  
(In Block letters)

DEPARTMENTAL ENDORSEMENT

No.....

Date.....

Certified that the particulars given above are correct. Shri/Smt./Kumari.....  
..... is a temporary/provisionally confirmed/quasi-permanent LDC (DR)/LDC from Group 'D' employees Exam./LDC from Group 'D' employees (seniority quota)/LDC on compassionate grounds/UDC/ASSISTANT (DR) in the Office/Ministry.....which is participating/not participating in the Central Secretariat Clerical Service, and is eligible to take the Typewriting Test to be held on ..... . His /her admission to the Test is recommended.

Signature.....

Name.....

Designation.....

Ministry/Office.....

Place.....