

भारत सरकार
कर्मचारी चयन आयोग (पूर्वी क्षेत्र)
कार्मिक लोक शिकायत और पेंशन मंत्रालय,
निज़ाम पैलेस, प्रथम एम. एस. ओ. भवन (8 वां तल),
234/4 ए.जे.सी. बोस रोड, कोलकाता -700020

Government of India
Staff Selection Commission (ER)
Ministry of Personnel, Public Grievances &
Pensions,
Nizam Palace, 1st M.S.O. Building (8th Floor),
234/4, A.J.C. Bose Road, Kolkata - 700020.

To
All the Candidates
as per the List at Annexure-I

Subject: Phase-VIII/2020/Selection Posts- Document Verification of candidates qualified in the stage of Scrutiny Process- reg.

Dear Candidate,

With reference to your candidature for examination noted above, I am directed to inform you that you have been found provisionally eligible for being called for Document Verification for Post Categories of SSC (ER) advertised under Phase-VIII/2020/Selection Posts. All the candidates who have been found eligible for document verification scheduled on 06.04.2022 are requested to present themselves for as per the following programme:

Date of Document Verification	06.04.2022
Batch No.	BATCH-01
Reporting Time	09:30 A.M
Venue	Staff Selection Commission, Eastern Regional Office, Nizam Palace, 1 st MSO Building, 8 th Floor, 234/4, AJC Bose Road, Kolkata-700 020

2. You are requested to bring the Annexure-II attached with this Call Letter, duly filled up properly for each Post Category advertised under Phase-VIII/2020/Selection Posts. If a candidate eligible for Document Verification for two or more Post Categories, he should bring separate filled up Annexure for the Post Categories eligible for Document Verification.

3. You should bring with this Call letter along with the following documents in original as well as one set of self attested photocopies thereof, for verification and record:-

- (i) Matriculation/equivalent Certificate issued by the State/Central Education Board, showing your date of birth (in Christian era);
- (ii) All other Certificates (Degree/Diploma etc.) in support of your educational/technical/professional qualifications and subjects studied at various levels and mark sheets pertaining to all the three years of each course indicating the subjects studied in each year, as claimed in your application as on crucial date.
- (iii) Experience Certificate (if applicable) includes in Essential Qualification attached to the post as on crucial date
- (iv) (a) Certificate (issued by the Competent Authorities and in the format as prescribed in the Notice of Examination) in support of your claim of belonging to the categories of SC/ST/OBC/Ex-servicemen/Physically Handicapped.
(b) Candidates belonging to OBC category seeking reservation and concession as OBC should ensure that their community of other backward class should be included in the central list of OBCs for their respective state as on closing date of receipt of application for the examination failing which the candidates will be deprived of any reservation/concession due to OBC and such candidates will be considered as unreserved (UR) candidates subject to fulfillment of age limit and other shortlisting criteria for UR candidates.
(c) Candidates seeking appointment on the basis of reservation to OBCs must ensure that he/she possesses the caste/community certificate and does not fall in creamy layer on the

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28.03.2022

P.T.O.

crucial date. The crucial date for this purpose will be the closing date for receipt of applications i.e. 20.03.2020.

(d) Candidates may also note that in respect of the above, **their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority**. Candidates are cautioned that they will be debarred from the examination conducted by the Commission in case they fraudulently claim SC/ST/OBC/PWD/ESM status.

- (v) Complete Discharge Book in support of your claim of belonging to Ex-serviceman Category (if applicable)
- (vi) In case you are disabled Defence/BSF personnel, necessary Disability Certificate from the Competent Authority.
- (vii) Photo Identity Card in original like Voter Card, Driving License, Aadhar Card, PAN Card, Passport, Aadhar Card/Printout of E-Aadhar, ID Cards issued by School/College, Employer ID Card issued by Government Offices/PSU/Private or any other photo bearing ID Card issued by the Central/State Government.
- (viii) Central Government Civilian Employees (CGCE) claiming age relaxation should produce a certificate in the prescribed format from their office at the time document verification in respect of the length of continuous service which should be for not less than three years during the period immediately preceding the closing date for receipt of application. They should remain Central Government Civilian Employees till the time of appointment in the event of their selection.
- (ix) Recent Passport Size clear photograph (at least four copy)

4. If you do not produce any of the above mentioned documents in original which are required for determining eligibility during document verification, your candidature will not be considered for further stages of the examination under any circumstances whatsoever and no further opportunity will be accorded to appear in document verification.

5. No travelling or other expenses will be paid by the Commission for attending the Document Verification.

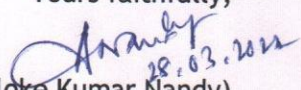
6. Any change in your present postal address should be communicated to this Office immediately, indicating your Roll No. name of the examination and the post applied for and the new address.

7. Your candidature is Provisional. You must in your own interest go through the detailed instructions contained in the Notice of the examination (available in the website of the Commission i.e. www.ssc.nic.in) and related corrigendum to the Notice (if any) issued from time to time and ensure that you fulfill all the conditions of eligibility laid down in the advertisement notice of the Examination. If at any stage, it is found that you do not fulfill any of the conditions of eligibility, your candidature will be cancelled and no appeal against such cancellation will be entertained.

8. Please note that date, time and venue of document verification is final and no request for change will be entertained. In case you fail to attend the document verification, it will be presumed that you are not interested to undergo the selection procedure of the examination and thereby for appointment to the relevant posts you have applied for and your candidature will be treated as "cancelled". No further correspondence in this regard will be entertained.

9. This Call Letter will not be sent to the candidates by post and can only be downloaded from the website of this Regional Office of the Commission i.e. www.sscer.org.

10. Canvassing in any form will result in cancellation of your candidature.

Yours faithfully,

(Aloke Kumar Nandy)
Deputy Director

ANNEXURE-I**List of Additional candidates enlisted for Document Verification process in respect of Post Categories of SSC (ER) of Phase-VIII/2020/Selection Posts**

Sl. No	Post Code	Roll No.	Candidate Name	Date of DV	Batch	Reporting Time
1	ER10420	2083009108	ANKITA SAHA	06.04.2022	BATCH-01	09:30 A.M
2	ER10420	2083009831	TITIRSHA MUKHERJEE	06.04.2022	BATCH-01	09:30 A.M
3	ER10420	4083900883	THAKRE RAKESH GORELAL	06.04.2022	BATCH-01	09:30 A.M
4	ER10420	5083035429	DINESH KUMAR JANGID	06.04.2022	BATCH-01	09:30 A.M
5	ER10420	8083024431	GADDAMEEDI VENKATESH	06.04.2022	BATCH-01	09:30 A.M
6	ER11020	2083009677	TRINA MUKHERJEE	06.04.2022	BATCH-01	09:30 A.M
7	ER11020	5083011970	AMIT KUMAR JOSHIA	06.04.2022	BATCH-01	09:30 A.M
8	ER11020	5083034131	SUDARSHAN SURANA	06.04.2022	BATCH-01	09:30 A.M
9	ER11020	6083512193	UPASANA BORCHETIA	06.04.2022	BATCH-01	09:30 A.M
10	ER11920	2082000177	BISHAL SHARMA	06.04.2022	BATCH-01	09:30 A.M
11	ER11920	2082003375	VINAY KUMAR SHARMA	06.04.2022	BATCH-01	09:30 A.M
12	ER11920	2082015494	AMIT SAW	06.04.2022	BATCH-01	09:30 A.M
13	ER11920	9972001361	HARDEV SINGH	06.04.2022	BATCH-01	09:30 A.M
14	ER12220	1082204444	ROHIT CHAURASIA	06.04.2022	BATCH-01	09:30 A.M
15	ER12220	1082801243	JYOTI BHUSHAN	06.04.2022	BATCH-01	09:30 A.M
16	ER12220	2082006070	TANDRA MONDAL	06.04.2022	BATCH-01	09:30 A.M
17	ER12220	2082012315	SUDIPTA KR BISWAS	06.04.2022	BATCH-01	09:30 A.M
18	ER12220	2082012700	TANMOY KAITY	06.04.2022	BATCH-01	09:30 A.M
19	ER12220	2082015332	PALASH MALIK	06.04.2022	BATCH-01	09:30 A.M
20	ER12220	2082018890	DIP DAS	06.04.2022	BATCH-01	09:30 A.M
21	ER12220	3082004938	RAFEEQUE C	06.04.2022	BATCH-01	09:30 A.M
22	ER12220	4082600115	DUJA YADUVANSH SINGH	06.04.2022	BATCH-01	09:30 A.M
23	ER12220	4082800208	SUNIL KUMAR MAHTO	06.04.2022	BATCH-01	09:30 A.M
24	ER12220	5082005941	BHARTI	06.04.2022	BATCH-01	09:30 A.M
25	ER12220	5082024832	AMIT	06.04.2022	BATCH-01	09:30 A.M
26	ER12220	5082027487	KHUSHBOO	06.04.2022	BATCH-01	09:30 A.M
27	ER12220	8082005306	SAMPATH KUMAR ADAPALA	06.04.2022	BATCH-01	09:30 A.M
28	ER13620	2081054484	MONIDIPA SADHUKHAN	06.04.2022	BATCH-01	09:30 A.M
29	ER13620	4081901024	SHUBHAM DEWANGAN	06.04.2022	BATCH-01	09:30 A.M
30	ER13620	7081032283	MONARK SHARMA	06.04.2022	BATCH-01	09:30 A.M

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29.03.2022



STAFF SELECTION COMMISSION (ER), KOLKATA
Phase-VIII/2020/Selection Posts - Document Verification

Post Category: _____ Post Name: _____

Date of Document Verification: _____

Name :		Paste Photograph									
Father's Name :											
Mother's Name :											
Date of Birth :											
Roll No. :											
Registration No. :											
Gender :		Signature									
Category (UR/SC/ST/OBC/EWS) :								Sub-Caste :			
PWD (Yes/No) :		Sub-Category		VH		HH		OH		Others	
Ex-Servicemen (Yes/No) :		Date of Discharge		Length of Service							
Mobile No. :				E-mail:							
Sl. No	Name of Examination	% of Marks	Subject Taken	Medium	Year of Passing	Issue Date of Certificate					
1	Matriculation/ Secondary/ 10 th Standard										
2	Higher Secondary/ 10+2 Standard										
3	Graduate & above										

LTI of Candidate

Signature of Candidate

UNDERTAKING TO BE SUBMITTED BY CANDIDATE (FOR ALL CANDIDATES)

I undertake that, I _____, Roll No. _____ have appeared for written examination for the post of _____, Post Category No. _____ advertised by Staff Selection Commission. Today i.e. _____ I have come to appear in person for Document Verification for the said post. I also declare that as on date I have not been debarred in any of the examinations previously conducted by SSC &/or UPSC while submitting application or thereafter. In case, I am found to be in debarred list, my candidature is to be treated as cancelled.

Signature of Candidate

(the above para must be reproduced by the candidate in writing in below)

I understand that the verification of document does not confer upon me the right to be considered for the post and that my candidature is purely provisional subject to the following conditions:

- i. Production of all the requisite documents including the category, subject to satisfaction of the competent authority in the Commission.
- ii. Meeting all the eligibility conditions prescribed for the post in the advertisement as ON THE CRUCIAL DATE for the particular category of the post.

Signature of Candidate: _____

Name (CAPITAL LETTER): _____

Roll No.: _____

Date: _____

UNDERTAKING TO BE SUBMITTED BY CANDIDATE (For OBC Candidates)

I am in possession of an OBC Certificate as on the closing date i.e. 20.03.2020/ not in possession of an OBC Certificate in proper format issued as on the closing date i.e. 20.03.2020 (***Strike out which one is not applicable**). I hereby undertake that I belong to OBC Category (Non-creamy Layer) and my community is recorded in the Central OBC List of my State/UT as on the closing date. If this statement is found to be false/wrong, at any subsequent stage, then my candidate will be liable to be cancelled.

Signature of Candidate

UNDERTAKING TO BE SUBMITTED BY CANDIDATE (For CGCE/Employed Candidates)
(Applicable only for Group C posts)**

I declare that I have already informed my Head of Office/Department in writing that I have applied for this examination and no vigilance is either pending or contemplated against me as on the date of submission of application. I have NOC issued by my Department. If this statement is found to be false/wrong, at any subsequent stage, then my candidate will be liable to be cancelled.

Signature of Candidate

WRITTEN IN YOUR HAND WRITING AS WRITTEN below:
(To be written before the Officer of the Commission)

(The Statement and information given above are true and to the best of my knowledge. If anything is found to be false/wrong at any subsequent stage, then my candidature will be liable to be cancelled.)

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Date:

Signature of Candidate