

F.No.D-26015/1/2013-Admn
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
Staff Selection Commission (ER)

8th Floor, 1st MSO Building, Nizam Palace,
234/4, A.J.C. Bose Road,
Kolkata – 700020

Dated the 20th October 2017

**NOTICE INVITING TENDER ENQUIRY FOR SALE OF CONDEMNED OFFICE VEHICLE OF STAFF
SELECTION COMMISSION (ER) KOLKATA**

Sealed Tenders are invited for disposal of an old Maruti Van (Make: MARUTI SUZUKI/ Model: OMNI /Registration No.WB02D 7672) of Staff Selection Commission (Eastern Region), Kolkata, on “**as is where is**” basis.

2. The Tenderers are requested to quote the highest bid for the vehicle and they should enclosed 5% of the bid amount, as security deposit by way of Demand Draft drawn in favour of the Regional Director, Staff Selection Commission (ER), Kolkata. The successful bidder will have to remit the balance amount by way of Demand Draft within 07 (seven) days from the date of confirmation of the disposal by the Office of the Staff Selection Commission (ER), Govt. of India, 8th Floor, 1st MSO Building, Nizam Palace, 234/4, A.J.C. Bose Road, Kolkata-700020.
3. The Tender Forms along with Terms and Conditions are available on the website of Staff Selection Commission (ER), Kolkata i.e. www.sscer.org under the heading ‘TENDER/QUOTATION’ and can be downloaded without fees. The Notice is also published in the two leading newspapers of Kolkata.
4. The Tenderers can inspect the vehicle between 11:00 AM and 4:00 PM on all working days (from Monday to Friday) from 1st November to 15th November 2017.
5. The sealed tender superscribed as “Tender for disposal of condemned vehicle” along with name and address of bidder should be submitted **on or before 12:00 Noon of 20th November, 2017** in the Administration Section of this Office at the above address. No tender received after 12:00 Noon on 20th November, 2017 would be entertained. The Tenders will be opened on the same day i.e. on 20th November, 2017 at 03:00 PM in this Office premises in the presence of the representatives of the Tendereres, if they so desire.
6. The Terms & Conditions etc. governing the Tender Notice and Tender Form are given along with this Notice Inviting Tender Enquiry.

Sd/-
(Priyanka Basu Ingty)
Regional Director
Staff Selection Commission (ER)

TENDERS AND CONDITIONS

1. The tenderer can inspect the vehicle (old Maruti Van/Make: MARUTI SUZUKI/ Model: OMNI /Registration No.WB02D 7672) between 11:00 AM and 4:00 PM on all working days i.e. Monday to Friday from 1st November to 15th November, 2017 with prior permission of the Administration of Staff Selection Commission (ER), Kolkata.
2. **The tenderer shall submit 5% of the bid amount as security deposit by way of Demand Draft drawn in favour of the “Regional Director, Staff Selection Commission (ER), Kolkata” along with the tender. The Tender without security deposit will be rejected. The Demand Draft towards Security Deposit will be returned to the Unsuccessful Tenderer.**
3. **The reserve price of above condemned vehicle is fixed as Rs.36,500/-. The tendered amount shall be higher than the reserve price. The tendered amount should be written legibly. If the tendered amount is less than reserve price, the tender will be rejected.**
4. The successful tender should deposit the tendered amount by way of Demand Draft in favour of the “Regional Director, Staff Selection Commission (ER), Kolkata” before lifting/towering the vehicle. The vehicle shall be lifted within 07 (seven) days from the date of confirmation of the disposal by this Office i.e. the Staff Selection Commission (ER), Kolkata. The Security Deposit is to be forfeited in the event of the failure of the tenderer not depositing the tendered amount or lifting/towering of the vehicle within stipulated time.
5. The cost of lifting/towering of vehicle shall be arranged by the tenderer. This Department takes no responsibility in this regard.
6. The tenderer must obtain an acknowledgement from this Department for having submitted the Tender.
7. This Department reserves the right to deduct any expenses, loss/claims on account of the failure of the tenderer to comply with the Terms and Conditions.
8. The Terms and Condition should be **signed** by the tenderer and submitted along with Tender Form.

Place:

Name of the tender:

Date:

Signature of the Tenderer:

(Seal, if the Tenderer is a Firm/Company)

TENDER FORM

1	Name of the Tenderer (Individual)	
2	Name of the Firm/Company	
3	Address of the Individual/Firm/Company	
4	Telephone/Mobile/Fax No./e-mail ID	
5	PAN Number	
6	Particulars of Security deposit for bidding for the vehicle (old Maruti Van/Make: MARUTI SUZUKI/ Model: OMNI /Registration No.WB02D 7672)	DD No.
		Drawn on
		Dated
		Bank
7	Whether the tenderer is agreeable to all the Terms and Conditions mentioned in the enclosure to this Tender Form	
8	Rate Quoted for Vehicle No. WB02D 7672	

(Only one rate should be quoted. The rate must be quoted in figures as well as in words)

I/We have read all the above Terms and Conditions of the Tender and shall/will abide by the same.

Place:

Name of the tenderer:

Date:

Signature of the Tenderer:

(Seal, if the Tenderer is a Firm/Company)